

LYTFC Board of Directors
Meeting Minutes
April 12, 2015

Attendees:

Tom Porrell, Shawn O'Day, Jackie Sagl, Steve Reidy, Lanette Sundquist, Kurt Landfors, Fran Richards, Lisa George, Liz Hoenshell, Annie Gaebel, Monique Beganski, John Davis, Steve DeSisto, Paul Hornbeck

A) Treasure Report (Lanette)

- The cost for setting up a non profit would be \$850 with another annual fee of \$750. The bylaws would have to be changed in order to move forward with this. Lanette to work with Steve on updating bylaws.
 - Bylaws can be found under documents and files on the LYTFC website.
- Separating from park and rec is a separate entity. Need to look at pros/cons: field availability, insurance expenses, Cori's expenses, etc.
- Park and Rec has not charged us for last year, Lanette will ask if we can use their 501 for other purposes then national fundraising.
- Kurt suggested establishing a subcommittee: to investigate pros/cons.
- Agreed to go through bylaws, get them approved and then revisit 501 status and breaking away from park and rec.
- Currently \$1900.00 in checking account. Pending Embroid Me invoice of approx \$158- Jackie will give to Lanette.
- Lanette asked Steve to send flag invoices/expenses so she can manage it.
- Established the LYTFC Beck Scholarship.

A-2) Added Item

- LYTFC President
- Tim Whitcomb sent an email expressing he was stepping down. Accordingly to bylaws, Board can vote in a new president.
- Tom Porrell has stepped up to be the new president.

B) Central Mass Meeting Updates (Jackie)

- Leominster only town outside the age/ grade football debate. Last meeting was almost exclusively a discussion on this topic.
- Coaches present agreed to approach that existing teams would stay intact and Littleton 4th & 5th grade would transition into grade based.
- Jackie will get pros/cons list from Tim.
- Shawn is looking for coach for the 4th and 5th grade team... discussed ways to get the word out: email existing members from last year.
- Questions that came up:
 - Can age based teams play grade based teams?
 - Is Central Mass starting at lower levels or will they just mandate this?

C) Equipment (Fran)

- Fran is talking with boy scouts to build shelving during the season- once he has an inventory will get Liz a list to see if Materials can be donated by Concord Lumber.
- Jackie has not created inventory- Fran will get a list from both Jackie and Monique to add to his inventory of the storage unit.
- Fran is trying to inventory coach's equipment. All coaches should get first aid kits, ice packs back to shed to be replenished before the season starts.
- Liz will contact Denise Moniz, to see her recommendation for what the coaches should have with them at both games and practices.
- John Davis brought point of cost of chemical packs vs. coach's bringing ice packs.
- Fran looking for pop up tackle dummies- \$240 each. Looking for four. He is meeting with Riddell rep in next few weeks. We will table for now since we have no money and he will get specifics in time to have them for the season.
- Fran will talk to rep also about selling old jersey sets to put some money back into our pockets, selling them to leagues starting up that can get them at a discounted price.
- July 19, 2015 is equipment pickup.

D) Registrar/Web (Kurt)

- Registration fee reimbursement issue: people can get a full refund before fittings on cheer side and equipment pickup on football side.
- If a circumstance arises after, it will be brought before the board for approval.
- Kurt will also add a note on website to indicate that payment in full or payment arrangements must be made by cheer fittings or football equipment night or will be dropped from roster. This is to avoid chasing the \$5,000 we had out last year from unpaid registrations.
- Jackie has worked out issues surrounding facebook page and should have it up and running. The page name is Littleton Youth Cheer.
- Steve has not set up a football facebook page but will. The page name will be Littleton Youth Football.

E) Flag/Tackle Football

Flag Football: (Steve)

- Steve and Lanette will work on updating bylaws for next meeting. He has changed the additions of registrants after it closes. He would like to place everyone on a waiting list and then add them in one blast after. This will help to make teams even and eliminate the back and forth of opening and closing registration on website.
- Steve will send Liz a copy of his bylaws.
- Will be looking into another Pass & Kick, looking at Columbus Day Weekend or in November, will be working with Dan Shufrin.

Tackle Football: (Shawn)

- Shawn is actively seeking a coach for 4th and 5th grade team. He would like to have a coach before the season. Kurt will provide him with a list of returning boys to try to email and get the word out they are looking for a coach.

F) Cheer (Jackie)

- Coach selection - Jackie has talked to Liz and Lanette about returning as coaches. U8 will need a coach. Carol DeSisto has offered. Lanette said Emerald's mom was interested and has a young daughter.
- Central Mass will be introducing an Elite program, for a girl to do in addition to her cheer team. Not a lot of details out yet. Maybe a

U12 or U 14 team. Mandatory trip to Florida. Not sure if open tryout or cheer director to nominate? More details as they come out.

G) Fundraising (Lisa)

- Scratching Casino Night.
- Lisa will submit a list of fundraiser types she would like to do and a time frame to do them at next meeting.
- Need bylaws- subcommittee formed includes Jackie, Lisa, Fran, Liz and Lanette. Will draft something to present to board.
- Kurt will look at LYBS to see how they incorporate an area to include fundraising. Find a way to present it in a similar fashion on our website to incorporate some volunteers to help.

H) Apparel (Monique)

- Monique staying with goal to use fundraising as a way to get name out there not to make money.
- There was no rhyme or reason to what she has received, she separated and sorted.. we have \$5800.00 in mismatch items.
- She would like to reduce inventory by selling at cost- maybe on the website.
- Lisa offered her weebly access to use as well.
- Monique will work with Kurt to set up a possible sub page on our website.
- She will try to be at equipment night/ cheer fittings to sell.
- She would like to setup a new design each year, to keep buyers buying. Possibly introduce a zip up hoodie or women fitted shirt-sequins?
- Idea of incorporating both cheer and football- guys said no. She was going to come with a few ideas to present for approval. Also do we keep youth?
- Monique will replace the tiger as not our logo- copyright issues- will connect Mike Lynn about paw and come up with something from there.

I) Next Meeting Dates and Time

- We will meet third Sunday of the month. Liz will email time and place to all board members. Everyone can add items to agenda, Tom will have final approval and then will be sent out to all members.

- Next Meeting Sunday May 17, 2015.

J) Concessions (Annie)

- Nothing at this time.

K) Additional Items:

- Bylaws:
 - Will be drafted in the next 1-2 months as to be approved before season.
 - Steve offered to draft a bylaw as he has experience.
 - Steve to add flag football additions, fundraising piece to be included, Lanette to add treasure piece.
 - Look at other towns to see what has been successful.
- Information Night- April 29, 2015
 - Liz brought up question whether coaches should attend. Jackie encouraged people to attend if they would like but not to associate themselves with a particular team as that has not been decided. Usually a low turnout but the more the merrier.