

LYTFC Board of Directors

Meeting Minutes

May 31, 2015

Attendees:

Tom Porrell, Shawn O'Day, Steve Reidy, Lanette Sundquist, Kurt Landfors, Fran Richards, Lisa George, Liz Hoenshell, Monique Beganski

A) Treasure Report (Lanette)

- Working with Park and Rec to reconcile accounts. There is a large discrepancy that needs to be worked out.
- League specific expenses come from park and rec, anything over 5k has to be bid out. This is the total even if smaller invoices.
- Next year Park and Rec will increase their fee per registration from \$5 to \$10. In addition we pay a credit card fee and website fee, estimate at \$8 per registrant this year. This is before any sibling or early bird discounts.
- Flag runs in the red by approximately \$500.. Next year take into consideration when determining if we need to increase registration fee.
- This year Lanette will work with Steve to pay the refs weekly. This will be taken out of the cash account and Steve will get Lanette specifics.
- We have decided to pursue 501 status
- Moving forward everyone should bring any expenses associated with program directly through Lanette. This will eliminate discrepancy in register.
- Lanette will be meeting with Park and Rec account to reconcile account: one of the problems is that the league straddles the fiscal year.

B) Central Mass Meeting Updates (Tom)

- At last meeting they were looking at how many teams: cheer & football. They are looking to categorize age and grade based.
- Football is going grade based, have not officially decided but do not see how they would not.
- League needs the numbers to start figuring out insurance costs.
- Central Mass has four divisions: North, South, East, and West. Littleton is the North.

- Important Dates: Jamboree August 22 or 23 in Ayer; August 30 th First Games; Cheer Fun Comp is September 19; Cheer Local Comp Columbus Day Weekend; Cheer Regionals November 22.
- Looking into high school to lead a conditioning program week of July 27th; official start to practice is August 3. Possibly charge \$30 split with high school program.

C) Equipment (Fran)

- Nothing new on boy scouts on shelving.
- Jackie and Monique to give Fran a list.. Fran will email them. Monique has approximately eight bins will keep with her for ease of access.
- Liz touched base with Denise Moniz. Will have a list by next meeting.
- Fran to submit some requests to Lanette, small purchases. We should be all set otherwise with what we have.
- Tackle Dummies- increased in price. Thought around \$ 240, cheapest we can find \$304. Fran would like a decision to buy at next meeting to make sure we have time to get before season.
- Short term coaches will be transporting. Tom will reach out to Mr. Branco about a temporary shed for this season, then we can look for a more permanent place.
- Fran will be holding on to old jerseys to make sure we are covered, look at next year to sell sets back to Riddell.
- Stripes and numbers on helmets approximate cost \$400.
- Moving forward all equipment needs should go through Fran who will work with Lanette to keep more organized.

D) Registrar/Web (Kurt)

- All set with payment notification on website. They know they have to pay before cheer fittings or equipment pick up.
- Shawn discussed ways to get more talk about the program, unfortunately we do not have access to Park and Rec mass email list.
- Steve mentioned to like our page and like comments on both Facebook pages to keep on a constant feed. Also threw out idea of tiger at schools or sports. Where is the Tiger we purchased?

- Kurt looking at three signs. Same info with the addition of dates on different sets. Monique asked if we could just change one line instead of sign. Kurt was going to explore some options.
- Registrations are at 60% for football; 76 last year currently at 45 and 65% for cheer; 55 last year currently at 36.
- Kurt would like coaches to reach out to their teams and get people to register.
- Kurt working on concussion baseline testing credits that are in limbo. He would like to make them available.

E) Flag/Tackle Football

Flag Football: (Steve)

- No update at this time.

Tackle Football: (Shawn)

- Currently looking at four teams.
- Actively looking for a head coach for 5th grade team. Would like to have coaches reach out and also have them added to Facebook pages.

F) Cheer

- No update at this time.

G) Fundraising

- Lisa prepared a handout with many different options and time frames. See handout for specifics
- Looking to possibly combine girls and boys together to present a united front and build a stronger program.
- Big Fundraiser: October 24 Danny Klein and The Full House. Looking at Regency and Boxborough Holiday Inn. Got the go to book. Need to put funding requests through Lanette for any costs or deposits.

H) Apparel

- No updates at this time.

I) Concessions

- No update at this time.

J) Next Meeting Dates and Time

- We will meet last Sunday of the month: Next Meeting 7pm Sunday June 28, 2015 at Littleton Police Department Community Room
- Liz will send out draft agenda. People can choose to add things by contacting Liz. Tom will also send meeting time out by outlook. Final agenda will be sent before meeting and/or brought to meeting.