

**LYTFC Board of Directors**  
**Meeting Minutes**  
August 30, 2015

**Expected Attendees:**

Shawn O'Day, Jackie Sagl, Annie Gaebel, Lanette Sundquist, Fran Richards, Lisa George, Liz Hoenshell, and Monique Beganski

**A) Approval of Minutes From Previous Meeting on 6-28-15.**

**B )Treasure Report**

- Status on Park and Rec Account – They still have not transferred over the 22K from years past.
  - Have 18K in account with 15K in expenses.
- LYTFC is now acting as a non-profit. We did not have to pay the 1000 because we are a nonprofit through AYP.
- Lanette has meeting with accountant on Wednesday to discuss filing and all other items that need to be done now that we are non-profit
- Lanette continuing to pull monies out of park and rec to other account. Doing this based on invoices we have paid that should come out of registration fees.
- 4K in petty cash account

**C) Central Mass Meeting Updates**

- Fun comp schedule coming out soon and should have something by end of week

**D) Equipment**

- First Aid list from Liz – This is for next year
- Pull list for ASEP course

**E) Registrar/Web**

- Team wall – Can't see U10 and Liz can't see U14 white

**F) Flag/Tackle Football**

**Tackle Football:**

- Sound System – Mike Lynn Jackie to reach out to Mike then email Shawn to delegate football families to take care of set and break down at end of day.
- Clean up after games – Teams needs to be emailed about picking up there own mess and not leaving for folks at end of day

**Flag Football:**

- Registrations:
  - 6-8 48
  - 9-11 46
- Total 94

- Last year after the season started we had 96. The big push to get players registered early seems to have worked and we know ahead of time that we have enough for six teams in each age bracket. Last year we had less teams and used bye weeks and double headers to make it work. Any inquiries from here forward will be wait listed until after the first week of games. In the past we tried placing them as they came in and every year it negatively impacted the team balance.
- Another change we have made to the team assignment process is to eliminate the draft. What has happened in the past is guys would show up with lists of kids whose parents wanted them to play for them. Coincidentally the kids would all be the strongest players in their age group. This year Dan Shufrin and I are going to sit down with a couple of coaches who know the kids too and try to do a better job balancing the teams. The draft has stacked teams in the past and we believe this will be more competitive and more fun for the kids.
- I ordered new balls and plan to label them so they don't all get lost. They should last a minimum of two years and hopefully three. They come out to about \$16/ball for a pretty decent ball so we got a better price than last year. I also ordered new cones and equipment net bags so things don't get lost any more.
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- Coaches' shirts - it was cheaper to order the one Monique found than to order the ones we were getting even though it meant buying more shirts. I realized after the fact that I ordered more than I needed by a few because some guys coach in both leagues. We will hold them for next year. Anyone who gets one this year will just use the same one next year as well.
- Team Shirts - same price as last year. They will be ready by Thursday afternoon. Last year I finished with one extra. This year I will have about ten extra which can be used next year if we don't have any last minute larrys.
- Fields - I connected with P&R and the highway department about lining the fields. I will check next week to ensure they are done. Last year they were not for the first game and it wasn't awesome.
- Coaches meeting and Refs meeting will take place next week. Go over rules answer any questions etc.
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- Coaches - I am comfortable with all of the head and assistant coaches I have. The process was to share names of anyone who has coached in the past which I wasn't there to do on Sunday so I am including them here. Except for the guys with the \* next to their name they have all been at least an assistant coach in the past.
- 6-8 Division

Head Coach	Asst. Coach
Dan Shufrin	
Steve Reidy	
Frank Ruel	
Mike Rassias	
Phil Juels	

Rich Fitzgerald\*

Seth Blaine\*

Gary Lacroix  
Joe Manno  
Matt Dechane

- 9-11 Division

Head Coach	Asst. Coach
Derek DeLorenzo Mike Horton Phil Juels Eckman* Dexter Johnson Matt Dechane	Dan Shufrin Steve Reidy J.R. Teto Chuck DeCoste

### G) Cheer

- Fun Comp schedule hopefully by end of next week
- Parent did not pass Cor – Annie /Liz reached out
- Indoor schedule approved for the 14<sup>th</sup>. Jackie going to see about this being pushed up.

### H) Fundraising

- 9500 in house committed
- Expenses 10,500 not including sliding scale from hotel
- Need help to pass out cards – There will be some left at concession and also at apparel
- Helmet raffle – looking for volunteers to help sell tickets
  - Tom Porell looking to get Patriots Cheerleaders for event. Should help sell tickets night of event
- We are in pretty good shape as far as costs
- Lisa checks and will photo copy and get to Lanette – still has a few stragglers to get in
- Working with hotel on advertising/ room release and room code
- Nothing out of Lisa's pocket – Lanette looking for invoices but nothing has come in to date
- Printing – 500 tickets, 3x3 promo cards – Friend of Lisa's donated

- Sept 11<sup>th</sup> and Oct 11 – all teams are home- would like help passing out 3x3 promo cards
- Sold 12 tickets so far
- Over 400 hits on webpage, banner up in town on 12<sup>th</sup>. Full page ad week before in Acton Unlimited. Band will post on their page, facebook and websites.

**I) Apparel**

- Sold some of the older items in stock. About 1100
- Wants to buy new apparel based on money raised. That was approved
- Lanette to look into paypal square so folks could pay with credit card

**J) Concessions**

- Made 641 today
- Was about 400 to stock
- Being a hot day beverages took a hit
- Chili cook-off – Annie to go to Maria Davis. This would be a league fundraiser

**K) Next Meeting Dates and Time**

- Next Few Meetings at 7pm Sunday at Littleton Police Department Community Room  
September 27, 2015, October 25, 2015 and November 15, 2015.