

BYLAWS
OF
LITTLETON TIGERS YOUTH FOOTBALL AND CHEER,
LTYFC (DBA) LITTLETON Youth TIGERS FOOTBALL AND
CHEER, LYTFC

ARTICLE I. NAME

- A. The name of this organization shall be the “Littleton Youth Tackle Football and Cheer, an affiliate of parent corporation, Littleton Tigers Youth Football and Cheer. For purposes of abbreviation, an acceptable name herein shall be LYTFC.
- B. Littleton Youth Tackle Football and Cheer (the organization) may conduct business as Littleton Tigers Youth Football and Cheer. The Organization’s Federal EIN is: 27-1418602.
- C. The principal office of this organization shall be located in Littleton in the Commonwealth of Massachusetts, but may extend into such areas as are permitted by the rules and regulations of LYTFC, CMYFCC and any regional or national affiliation as so voted by the governing board of directors.
- D. LYTFC will maintain its mailing address for the purpose of conducting business as PO Box 1165, Littleton MA 01460, unless otherwise designated by the Board of Directors.

ARTICLE II. BASIC PURPOSES AND POLICIES

- (a) To promote the development and growth of the sport of football through the formation of a youth football and cheer program in Massachusetts and the affiliation of such youth football and cheer leagues within American Youth Football League (AYF); the flag football program shall run independent of the AYF organization; (Flag Football goals and guidelines in attached Flag Football Addendum)
- (b) To promote and develop through the operation of a youth football and cheer program knowledge of the rules and skills of football and cheer for boys and girls.
- (c) To promote and develop through boys and girls participating in youth football and cheer the qualities of sportsmanship, teamwork and respect for coaches, officials and players;
- (d) To develop, promote and provide opportunities for coaches and officials to receive training on the rules and skills of AYF Football and the skills necessary to enable coaches and officials to serve a positive role models for boys and girls participating in the sports of football and cheer, with an emphasis on the positive qualities of sportsmanship, teamwork and commitment;
- (e) To provide the youth of Littleton and surrounding towns the opportunity to learn and play the sport of football and cheer in a safe, enjoyable, and controlled environment consistent with the existing AYF League, and its’ area league affiliate guidelines;
- (f) This association is organized exclusively for charitable and educational purposes the meaning of Section 501 (c)(3) of the Internal Revenue.

(g) No part of the net earnings of this association shall ever inure to or for the benefit of or be distributable to its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes for which it was formed. No part of the activities of the association shall be the carrying on of propaganda, or otherwise attempting to influence legislation and the association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from federal income tax under section 501(c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation contributions to which the deductible under section 170 (c) (2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE III. MEMBERSHIP AND DUES

Section 1

Any adult resident of Littleton or a surrounding town is eligible for membership for purposes of enrolling their children as a parent or guardian in or assisting with the activities of the LYTFC.

Section 2

A person is considered a member if they have met any of the following prerequisites within 12 months.

- (a) Had a dependent child registered in an LYTFC program for whom registration was not cancelled or terminated.
- (b) They as an adult have been registered in an LYTFC program for the purpose of serving as a volunteer, and registration was not cancelled or terminated.
- ~~(a)~~(c) If they have been elected as a board member, and they did not resign or their term on the board was not cancelled or terminated.

Section 3

The only fees required for membership are the fees paid for registration. The registration fee is determined by the LYTFC board of directors on an annual basis.

Section 4

Membership shall continue as long as all the requirements of the organization are met. The Board of Directors may by majority vote suspend or expel any member of the organization from participation in LYTFC for violations of the AYF League, their affiliates, or LYTFC bylaws, or for conduct deemed injurious to the welfare of LYTFC, its' property or its' members. Failure to pay registration fees according to the timelines prescribed by the registration rules will result in cancellation of registration and by extension of termination of membership.

Section 5

Membership may be withdrawn by a written notice from the Board of Directors and will be communicated in email and/or letter to the last known addresses as it appears in the records of the Organization.

Section 6

Voting rights shall be vested in any member in good standing, and has met their financial obligations

to [LYTFC](#) for the purpose of electing the Board of Directors at the Annual Meeting.

Section 7

Program Members will not have voting rights in the matters of policies, rules, and governance of [LYTFC](#) unless they are a member of the voting body of the Board of Directors.

ARTICLE IV. LENGTH OF SEASON AND MEETINGS

Section 1

The regular season of the Organization shall commence on or about the first week of August and end on or about November 15th. Clinics may be conducted under the direction of the Organization outside of the regular season if so voted by the majority of the [LYTFC](#) Board of Directors.

Section 2

Meetings of the Board of Directors, open to all program members, shall be in the months of September, October, November, December, January, February, March, April, May, June, July and August during the playing season and during the off season, as often as deemed necessary by a majority of the Board. The time and place of the meetings shall be made known to the membership by [being posted on the LYTFC](#) website. If unforeseen circumstances prevent a quorum from being present the President can postpone a meeting or combine them if needed. Visitors will be recognized at the beginning of the meeting after the minutes from the previous meeting are approved to discuss their matter.

Section 3

The annual meeting of the Association shall be held in January of each year. Notice shall be posted on the Programs Web Sites, and emailed to each member at their last known address, as it appears in the records of the Organization, at least seven days prior thereto.

Section 4

Special meetings may be called by the [LYTFC](#) President or majority of the Board, with at least 5 days notice on the programs web site and sent via email to last known address of the members as it appears in the Organization stating the purposes thereof.

Section 5

The Program President or his/her designate plus at least three other Board members shall constitute a quorum for conducting the business of the Organization at the annual meeting or special membership meetings. A quorum for the purposes of the Board of Directors meetings shall consist of at least [six](#) of the [eleven](#) voting members of the Board.

Section 6

A non-voting member of the board of directors will be designated as the [tie-breaking](#) vote in the event of tie in a voting matter or major decision. In the event that a non-voting member of the board is not available the Program President's vote will become the tie breaker, or the matter can be recommended for further investigation, conversation, and recommendations at his or hers discretion to reviewed at a future board meeting.

Section 7

Robert's Rules of Order shall govern the proceedings of all meetings of the Organization and its' constituent parts except as provided in these Bylaws. The order of business and format of the meeting shall be at the discretion of the Program President whom will publish an agenda prior to each meeting.

ARTICLE V. GOVERNMENT AND ELECTIONS

Section 1

The governing body of LYTFC shall be vested in the Board of Directors, except as provided in these Bylaws.

Section 2

The Board of Directors shall include among its voting members adult parents or guardians whose children are actively playing in the program and who are in good financial standing with the program. Voting rights are granted at the annual elections of the Board of Directors, and do not pertain to policy, and governance of LYTFC.

Section 3

The Board of Directors shall have control and management of the property, business and affairs of the Organization. Designated receipts of the Organization must be deposited in a bank account and all funds shall be withdrawn from LYTFC by either the signatures of the Director of Finance or President of LYTFC.

Section 4

The Board of Directors shall have authority to conduct all ordinary and necessary business between regular and special meetings, except for purchases of equipment or capital goods not specifically budgeted for. Purchases of equipment or capital goods not specifically budgeted for require approval from the Program President and the Director of Finance.

Section 5

Expenditures in excess of \$200.00 but less than \$8,000.00 shall be approved by a majority of the Board of Directors. All other Purchases of equipment or capital goods not specifically budgeted for in excess of \$8,000.00 shall be approved by a majority of the LYTFC Board Members. All checks and drafts issued by the Organization shall be executed by the Treasurer or President or party approved by the Board of Directors. All checks and drafts issued by the Organization in excess of 2,500.00 shall be co-signed by two members of the Board of Directors. This would be the President and Director of Finance or Director of Finance and other party approved by the Board of Directors.

Section 6

The Board of Directors shall approve any and all team or individual fundraising on behalf of LYTFC or using the LYTFC logo or likeness. In addition, any funds received for approved fundraising events shall be given to the Director of Finance for deposit into LYTFC Association Bank Account. Financial tracking of this must be completed by Director of Finance (Treasurer) or other party approved by the Board of Directors.

Section 7

The Board of Directors shall be composed of eleven members and shall also be the Executive Officers of the Organization. Each elected term shall be for one year. The term of service shall be from February 1st in the year elected through January 31st of the following year. There is no limit on the number of terms a Board member may serve. The following Directors constitute the voting members of the LYTFC Board as elected by the programs membership at the annual meeting:

President

Vice President (VP) of Tackle Football

Vice President (VP) of Flag Football

Vice President (VP) of Cheerleading

Director of Finance (Treasurer)

Secretary

Director of Registration

Director of Marketing/Fundraising

Football Equipment Manager

Apparel Manager

Concession Manager

The following non-voting Associate Directors or Positions are appointed by the Board of Directors.

Web Master - Associate to the Director of Marketing

Voting members of the Board can retain non-voting and voting positions if vacant designated as “Acting Director of”. In the event two voting positions are held by the same director, said director will only have one counting vote in voting matters and/or major decisions. A quorum for Board voting matters is considered reached when six of the eleven voting members are present.

The following is a guide to the functions and responsibilities of the Board of Directors.

President:

Shall have overall responsibility for the running of the program and business activities of the Organization.

Shall represent the Organization at all State meetings and provide a timely report of the proceedings of these meetings to the Board of Directors.

Shall have authority to set all operating policies not specifically included in the bylaws.

Shall preside as Chairman over all meetings or designate an alternate.

Shall appoint non-voting members of the board.

May appoint Associate Program Directors if volunteers are available and the ___ President desires such associates.

Shall have authority to appoint standing and ad hoc committees for special projects.

Vice President of Tackle Football, Vice President of Flag Football and Vice President of

Cheerleading: Shall be responsible for the planning, coordination and supervision of all activities for the respective Divisions of Football, Flag Football and Cheerleading. Responsibilities include, but are not limited to:

Establish Coach selection process

Recruiting and assignment with Board approval of all coaches. While a majority of the Board may reject a coach nominated by the Vice President of Football, Vice President of Flag Football or Vice President of Cheerleading, only he/she may nominate coaches.

The supervision, training and the imparting of the Association’s policies to all Associate Directors and Coaches.

Planning and directing all tryout and evaluation sessions and determination of team rosters.

This includes tryout format and content, obtaining evaluators, roster criteria, as needed.

Shall be responsible for the development and implementation of the skills program for the Association.

Shall be responsible for the approval of all changes to the team rosters involving

transfer between divisions in accordance with CMYFCC rules.

Shall be responsible for the approval of all other changes to team rosters recommended by Coaches in accordance with CMYFCC rules.

Shall coordinate appropriate leagues for all teams.

Shall coordinate all practices, clinics and skill sessions.

See attached addendum for Flag Football.

The Director of Finance (Treasurer):

Shall be responsible for all bookkeeping, financial reports, and payment of bills and depositing of all monies in accredited banking institutions.

Shall be responsible for preparing an annual budget for all expenditures of the Association for the coming season to be presented to the Board of Directors for approval and to the membership for their information and comments.

Shall be responsible for establishing participation fees for the Association, subject to the Board's approval.

May appoint Associate Directors, such as an Auditor or Comptroller, if volunteers are available and the Finance Director desires such associates.

Secretary:

Records and maintains minutes.

Shall have the previous months meeting minutes prepared in advance of the next Board of Directors meeting to allow them to be voted upon and accepted as official records of the program.

Shall edit and ensure approved meeting minutes are posted to the programs web site.

Notifies and coordinates meetings and maintains copies of all Board files.

Director of Registration:

Shall be responsible for registration of all participants in the LYTFC. This includes the notification of receipt of registration forms and/or notification of the time and place of registration and the supervision of the registration process.

Shall be responsible for membership registration in any Leagues the program is engaged in for individuals and teams as required.

Shall be responsible for providing an analysis and breakdown of the participants according to their age levels and will make projections of the number of players expected at each age level for the present and coming season.

Shall be responsible for maintaining the waiting list in the event the quota established by the Board is filled.

Shall manage the database that tracks the balance of registration fees, notify registrants of overdue fees, and notify the Director of Finance and President of unpaid registrations in accordance with the LYTFC policy.

May appoint an Associate Director of Registration if volunteers are available and the Director desires such associates.

Director Marketing/Fundraising:

Shall be responsible for promoting the image and identity of the organization to the audiences inside and outside the organization through publicity, community relations and communications.

Shall be responsible for creating and publishing the Association handbook(s) as needed.

Shall establish sponsorship program guidelines

Shall coordinate and secure sponsors with the assistance of the membership and Board of Directors

Coordinate all activities related to producing the program book for the, a program sponsored or co-sponsored tournament such as hiring a printer, encouraging the solicitation of ads by members, laying out the book, etc.

May appoint Associate Directors, of either a general nature or with specific responsibilities, if volunteers are available and the Director desires such associates.
Shall be responsible for formulating a series of Board approved fundraisers to be scheduled throughout the year.
Shall keep a record of all fundraising funds raised throughout the year and share with the Board of Director at each meeting.

Football Equipment Manager:

Maintain, store and keep records of all LYTFC equipment.
Shall coordinate the distribution of uniforms and equipment to the players.
Provide equipment to the Team Coaches prior to the season commencing.
Collect all LYTFC owned equipment at the end of the season, store, and maintain it.
Provide information to Director of Finance regarding equipment requirements for budget purposes.
Procure estimates and purchase equipment as authorized by Board of Directors.

Apparel Manager:

Maintains and organizes inventory of all league apparel.
Acts as the league primary liaison to apparel and accessory vendors and negotiates pricing.
Plans for annual league apparel needs and presents plan to the board for review.
Leads and is present for all apparel sales at home games during the season.
Responsible for the reconciliation of funds collected for apparel and accessory purchases during the season. Creates breakdown report of apparel.
Coordinate the design, selection, and acquisition of LYTFC apparel for sales.
Promote and sell LTYFC apparel through on site and internet sales.
Coordinate apparel sales

Concession Manager:

Shall assume the duty of handling all aspects of related concession stand sales.
Responsible for inventory control and staffing (with assistance of Head Coaches).
Responsible for opening and closing of the concession stand.
All funds are to be collected by the President and or Treasurer only.

Web Master

Shall report directly to the President. Will be responsible for development and maintenance of the LYTFC Web Site, the primary communication and information center for LYTFC.

Posting notices, documents, newsletters, and other communications from the Board onto the web site.

Posting team password protected team rosters onto the web site.

Posting practice schedules onto the web site

Posting game schedules

Responsible for training volunteer coaches and team administrators on how to post scores, and write-ups onto the web site

Maintaining e-mail aliases/ mailing lists for the board, coaches, and team managers

Performing general maintenance on the web site to remove out of date content and keep links up-to-date.

Section 8

The program shall provide the right to vote to parent(s)/guardians(s) of minor players, coaches and any other volunteers in the program in the process for nomination and election of Directors. The election of directors shall be at the January meeting. Nominations of directors shall be drawn up by the Board of Directors, the membership, or a nominating committee of their choice in the December monthly meeting. There shall be no limit on the number of times a member may serve as a member of the Board of Directors of the Organization. Nominations will be accepted from the floor with the consent of the nominee whom must be present at the meeting. If nominee(s) is unable to attend the annual meeting, the President should be informed via email. Email should contain reason for Board appointment. In the event of a contested office, the Program Director will appoint tellers and voting will be completed by secret ballot. The membership will be notified via their last known email address of the nomination meeting, the nominations for election, and the program election meeting, and the results.

Section 9

Vacancies that arise during between annual meetings shall be filled by appointment of the Board of Directors in a majority vote. Any Board member(s) unable to attend 2/3 (unless excused by Board of Directors) of annual meetings would not be eligible for re-election to board.

Section 10

Disposition of all disputes brought before the Board will be by majority vote of the Board within thirty days of being informed of the problem or by amendments to these Bylaws according to the manner specified in Article XI. This section is relevant only to disputes not covered by these bylaws or operating policies that have been established and published by the Program Director.

Section 11

LYTFC Program Directors, Associate Directors, Coordinators, Coaches, Team Managers, and Volunteers shall not be entitled to receive any compensation for their services or for conducting business affairs of the Organization.

ARTICLE VI. MEMBERSHIP DUES

Section 1

A registration fee shall be assessed for each participant in the activities of the Organization, payable at the time of registration. This fee is to be partially or fully refundable only as per the terms designated by the Director of Finance on an annual basis, unless approved by the Director of Finance, or President.

Section 2

Membership Dues shall be computed according to a formula established by Director of Finance and approved by the Board of Directors prior to the beginning of the season. The Board of Directors will establish the schedule for payment for the next season at the end of each season. A copy of this schedule and relevant billing policy information will be posted on the LYTFC Web Site and provided to each member at the time of registration.

Scholarship policy shall be determined by the Board of Directors. Scholarships are awarded by a designee of the board (e.g. Parks and Recreation or person voted upon by board of directors). The designee shall determine the percentage of dues to be waived as part of the scholarship (0 -100%). The Director of Registration shall make adjustments to the individual registrants' fee. In special circumstances, the Board of Directors may vote to waive any portion of an individual's registration fee.

Section 3

Refunds of Membership Dues will be made in accordance with the current Organization refund policy. A copy of this policy will be made available on the LYTFC Web Site and provided to each member at the time of registration.

Section 4

Any person one-month delinquent in payment of fees shall be immediately suspended. The Director of Finance or his/her designee will inform the member of the suspension. If an individual is suspended for nonpayment of fees, reinstatement will occur when the delinquency is cleared, including any fines due under the current billing policy. A person who is delinquent twice in any two year period may be required to pay the entire fees for the current and if applicable past season before reinstatement.

ARTICLE VII. AUTHORITY TO BIND

Before a contract for purchase or sale of real estate by or for the Organization shall be entered into, the Board of Directors shall ascertain all the relevant material facts and submit them to the Organization membership at a regular or special meeting to be called for that purpose. It shall require a vote of two thirds of the voting members present and voting to authorize any purchase or sale of real estate.

ARTICLE VIII. REMOVAL FROM OFFICE

Section 1

Any officer or director may be removed from office as a result of failure to fulfill the duties of said office or for conduct detrimental to the best interests of the Organization. Said removal must follow the procedure set forth below:

A petition stating the charge shall be filed with LYFTC and signed by a member of the Board of Directors and by 50 of the voting members.

The President shall notify each member at least twenty days before the question is to be placed on a meeting agenda.

Said officer or director shall be permitted notice of the charge five days before the question is to be placed on a meeting agenda.

The petitioners shall present their case first, said officer or director shall be heard second, and the vote shall be taken third. Two- third of those voting shall be necessary to remove said officer or director from office.

Should said officer be the President, the Director of Finance shall preside as chairman during the removal proceedings. No removal proceedings shall be based more than once on the same evidence.

ARTICLE IX. PERSONAL LIABILITY

Section 1

The Directors and officers of the Corporation shall not be personally liable for any debt, liability or obligation of the Organization. All persons, Corporations or other entities extending credit to, contracting with, or having any claim against the Organization may look only to the funds and property of the Organization for the payment of any such contract or claim, or for the payment of any debt, damages, judgment or decree, or of any money that may otherwise become due or payable to them from the Organization.

ARTICLE X. INDEMNIFICATION

Section 1

The Organization shall, to the extent legally permissible and only to the extent that the status of the Organization as an organization exempt under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended, is not affected thereby, indemnify each of its Directors, officers, volunteers and other agents (Including persons who serve at its request as Directors, officers of another organization in which it has (an interest) against all liabilities and expenses, including amounts paid in satisfaction of judgments, in compromise or as fines and penalties, and counsel fees, reasonably incurred by him/her in connection with the defense or disposition of any action, suit or other proceeding, whether civil or criminal, in which he/she be involved or with which he/she may be threatened, while in office or thereafter, by reason of his/her being or having been such a Director, officer, volunteer or agent, except with respect to any matter as to which he/she shall have been adjudicated in any proceeding not to have acted in good faith in the reasonable belief that his/her action was in the best interests of the Organization; provided, however, that as to any matter disposed of by a compromise payment by such Director, officer, employee or agent, pursuant to a consent decree or otherwise, no indemnification either for said payment or for any other expenses shall be provided unless such compromise shall be approved as in the best interests of the Organization, after notice that it involves such indemnification:

(a) by a disinterested majority of the Directors then in office; or (b) by a majority of the disinterested Directors then in office, provided that there has been obtained an opinion in writing of independent legal counsel to the effect that such Director, officer, employee or agent appears to have acted in good faith in the reasonable belief that his action was in the best interests of the Organization; or (c) by a majority of the disinterested members entitled to vote, voting as a single class. Expenses including counsel fees, reasonably incurred by any such Director, officer, Director, employee or agent in connection with the defense or disposition of any such action, suit or other proceeding may be paid from time to time by the Organization in advance of the final disposition thereof upon receipt of an undertaking by such individual to repay the amounts so paid to the Organization if he shall be adjudicated to be not entitled to indemnification under applicable state law. The right of indemnification hereby provided shall not be exclusive of or affect any other rights to which any

Director, officer, employee or agent may be entitled. Nothing contained herein shall affect any rights to indemnification to which corporate personnel may be entitled by contract or otherwise under law. As used in this paragraph, the terms "Director", "officer", "volunteer", and "agent" include their respective heirs, executors and administrators, and an "interested" Director is one against whom in such capacity the proceedings in question or another proceeding on the same or similar grounds is then pending.

ARTICLE XI. RISK MANAGEMENT POLICY

The organization believes that the physical and emotional well-being and safety of all child participants is of the utmost importance. To that end, the Organization will adopt a policy and standards of behavior.

Details of the policies along with others developed can be found in the LYTFC Policies document found on the LYTFC.org website.

ARTICLE XII. APPROVAL OF BYLAWS AND AMENDMENTS

Section 1

The Bylaws may be amended by a two-thirds vote of the members present at any general or special meeting, provided notice of the proposed action has been made available on the Programs Web Site, and emailed to each member as it appears in the records of the [LYTFC](#), at least 10 days prior thereto.

ARTICLE XIII. DISSOLUTION

Section 1 Non-Profit

This organization is a non-profit amateur athletic corporation and operated, and not to be operated for Profit. It is organized exclusively for amateur athletic purposes, and its property is to be used exclusively for carrying out such purposes. The organization may not engage in any activity that is in contravention of the requirements of the Internal Revenue Code 501(c)(3) and applicable rules and regulations, which would cause the organization to lose its status as tax exempt under such provisions of the law. No officer, member or volunteer of the organization shall receive or may be lawfully entitled to receive any pecuniary profit from the operation of the organization except for reasonable compensation for servicing in effecting its purposes.

Section 2 Distribution of Assets

Upon the winding up and dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to a nonprofit fund, foundation or corporation, which organized and operated exclusively for charitable, educational, or religious and/or scientific purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code

ADOPTION AND RATIFICATION

The foregoing Bylaws of LYTFC, Articles I through XII are hereby adopted and ratified as amended by majority vote of the Board of Directors and are made part of the permanent organization's records of Littleton Youth Football and Cheerleading organization on this day, the _____ of _____, in the year _____.

A copy of these bylaws will be filed with the State of Massachusetts Office of the Attorney General, Division of Public Charities as well as the Littleton Park and Rec. Organization.

President (Tom Porell)

Secretary (Liz Hoenshell)

Director Finance/ Treasurer (Lanette Sundquist)

Vice President Football (Steve Reidy)

Vice President Cheerleading (Jacqueline Sagl)

Vice President Flag Football (Richard Fitzgerald)

Football Equipment Manager (Fran Richard)

Registrar (Kurt Landfors)

Apparel Manager (Monique Beganski)

Concession Manager (Ann-Marie Gaebel)

League Determination date: March 5, 2010
Bylaws Amended and Ratified: August 9, 2015

Littleton Flag Football Program Addendum

Goal:

- › Teach the youth of Littleton and their parents the fundamentals of football in a fun, non-contact, environment that requires a minimum time commitment and to the extent possible doesn't interfere with other fall sports. The program will strive to make the experience a positive one that encourages the young athletes to return to the league each year and then continue on to the tackle program. Regardless of the desire of the participants who choose to continue on to the tackle program or those participants who choose not to transition to the tackle program, we will aim to create an experience that engenders good will and broad-based community support of the program in both the youths and their parents.

Guidelines:

- › Every effort will be made to create balanced teams, so as to create a truly level and competitive playing experience. Highly unbalanced teams create a game experience that is not satisfying for either team and could discourage participants from returning the following season. Emphasis during team creation should be put on balance before parental requests.
- › Coaches should coach to win but do so in an inclusive manner. Every player should have the opportunity to touch the ball on offensive plays every game. Coaches should not use their fastest or most talented player to score on every possession. All players should receive equal playing time regardless of ability.
- › Sportsmanship is an important element of coaching. When a team has a game well in hand, the players should continue to play but the coach of the team that is far ahead should use good judgment in an attempt to let the kids continue to play without demoralizing the other team. For example, continued blitzing or using your star player on every offensive play is not necessary once the game outcome is evident. Letting the other team develop plays without blitzing helps both teams increase their skills.
- › It is important for each coach to fully understand all of the rules of the league and ensure that their players are adhering to those rules even when not called during play (i.e. diving for the end zone, players leaving their feet to make a tackle, tucking in shirts and keeping flags at your sides etc).
- › Coaches should communicate openly with parents, avoid any derogatory and/or argumentative conversations, particularly in the presence of participants. Any and all issues and concerns should be brought to the attention of the Vice President of Flag Football.
- › Participation is open to players from other towns, however the Littleton Flag Football program will remain an in town league consistent with the goal of the league.
- › From time to time at the discretion of the VP of Flag Football and with the approval of the Board, the teams in the league may organize or participate in a jamboree or other similar day of organized games or skill contests either in Littleton or in another city or town.